



Kate Nielsen

4 photos • Yesterday

revised Clare Langdon
20/4/24

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Girl Guiding Cheshire Forest Checklist for Assessing residential site		
This assessment is to be completed by Local Commissioner or Residential advisor. It is important that there is a safe supply of drinking water and that the conditions in the section on fire safety are met. Sites and holiday houses do not have to meet all the elements listed below, they should be appropriate to individual requirements. It should be noted that the checklist is not exhaustive and Leaders, Mentors and Advisors can add on at the end of this list.		
VENUE REQUIRING APPROVAL	Catalyst Science Discovery Centre and Museum	
VENUE ADDRESS	Mersey Road, Widnes, Cheshire, WAB 0DF.	
REQUESTOR NAME/MEMBERSHIP No	20260590	
UNIT	Kimberton District	
Checklist	Y/N/N/A	Comments
INITIAL BOOKING		
Location		
Cost		
Contact warden/booking secretary/owner/etc	Yes	Phone number gave to leader team on orientation tour by overnight warden
Collect emergency numbers for Doctors, hospital, emergency services etc. Do they need notifying?		no, regular sleepovers
Host Residential Advisor contact details		Shereen + Lisa
Check how payment for heating/electricity etc is made		entrance to website
Venue owners booking rules		
EXTERNAL		
Access to site/accommodation	Yes	Large double doors and Atrium
Access for people with disabilities	Yes	Full ramps and wide doors
Proximity of roads/public footpaths/neighbours	Yes	Close Neighbours but not close enough to be disturbed
Boundary Fencing/gates/other access	No	No external private space
Public Transport	Yes	Served by local bus routes
Car Parking	Yes	Large public car park
Size - is the car park suitable for coaches etc	Yes	
Nearest Petrol Station		There are multiple petrol stations less than 1 mile away in Widnes Town Centre
Nearby railway lines/stations	No	Railway lines are visible but not accessible due to height
Surface of area		All interior floors of good upkeep
Play area		An external play area is open to the public and maintained by HBC
Ponds	Yes	The River Mersey is 200m away from the building but adequate safety railing are present
Swimming pools	No	
Safe walking areas	NA	
Walls/trees that could be climbed	No	
Places of interest - group rates etc		
Nearest hospital/doctor/dentist		Nearest Hospital with A&E is Whiston or Warrington
Local shopping facilities/supermarket (especially late-night/24hours)	yes	Local convenience stores
INTERNAL		
Type and adequacy of heating	Yes	underfloor heating throughout
Adequate lighting	Yes	Lights controlled by overnight warden
Adequate ventilation	Yes	building has air conditioning

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Checklist	Y/N/NA	Comments
Safe floor surfaces	Yes	
Access to power points	Yes	Powerpoints available in sleeping area
Facilities for people with disabilities	No	There are no disabled access toilets overnight - toilets accessed by 60 stairs
FIRE SAFETY		
Adequate and serviced fire extinguishers suitable for the type and size of accommodation	Yes	
Fire blankets with service dates	Yes	
Smoke alarms	Yes	
Fire alarms	Yes	
Fire exits - labelled and clear of obstructions	Yes	
Fire assembly point - labelled	Yes	
Emergency lighting	Yes	
Building Fire Risk assessment		
Building Fire Procedure seen		
FIRST AID FACILITIES		
Safe water supply	Yes	
First Aid room or area		Area set aside in gallery kept up until throughout building
Storage of first aid equipment and medication		
First aid locations		Overnight toilets see above
Proximity to toilets/washing facilities		
SECURITY		
Telephone - type/location	Yes	Warden and landline available
Safety catches/chain on doors/window locks	NA	
Is security adequate for the area	Yes	
Can building be secured from inside at night (without compromising escape route in case of emergency)	Yes	
KITCHEN		
Sufficient space to work in	NA	
Safe water supply	NA	
Safe hot water supply	NA	
Adequate number of sinks	NA	
Hand washing facilities	NA	
Adequate number of Power points	NA	
Hob - type of power	NA	
Oven - type of power	NA	
Microwave	NA	
Sufficient work surfaces - clean, uncluttered	NA	
Equipment availability/suitability	NA	
Adequate Equipment storage	NA	
Adequate storage for food	NA	
Fridge/Freezer - temperature check	NA	
ACTIVITY/DINING ROOM		
Sufficient number of chairs	Yes	Public Cafe used
Sufficient number of tables	Yes	
Safe storage of tables/chairs	NA	
Display facilities	NA	
	Yes	Use of museum installations
BEDROOMS/SLEEPING ARRANGEMENTS		
Number of rooms	Yes	conf room = male
Number of beds available	NA	All sleeping occurs in open plan top floor
Safe space between beds	NA	roll mats and sleeping bags required
Safety rail and ladder provided for bunk beds	NA	

