



Sleepovers

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Right Directions

FLIPOUT CHESTER - **Sleepovers**

Location of Activity

Park

Ref No.

FLI_19804

Assessors Name

Carl Richardson

Date of Assessment

04-05-2024

Next Review Date

04-05-2025

QMS/Work Instructions

Safeguarding

Health & Safety Procedures

Names of Employees Consulted

Please select a employee or manually write it

Personal Protective Equipment (PPE) Required to Complete this Activity

Please select a equipment or manually write it

Training/Qualifications Required to Complete this Activity

Safeguarding / Child Protection

Legislation, guidance and information used in support of this assessment [PAS5000:2017](#)

Other Risk Assessments Cross Referenced

Trampoline Park

Activity Areas

Hazard Risk Rating

MEDIUM

Potential Risk Rating

MEDIUM

Potential Harm/Consequence		Likelihood That Harm Will Occur			Risk Rating	Suggested Guidance
1	Insignificant	1	Very Unlikely	The risk rating indicates the level of response required to be taken when adding actions to the improvement plan (RRP). Ratings between 15 and 25 require an urgent review of existing control measures.	Very Low Risk 1 - 2	No action required
2	Minor	2	Unlikely		Low Risk 3 - 6	Monitor
3	Moderate	3	Possible		Medium Risk 8- 12	Action required, if reasonably practicable
4	Major	4	Likely		High Risk 15 - 16	Urgent Action
5	Catastrophic	5	Very Likely		Critical Risk 20 - 25	Work Must Stop and take immediate action
If the Risk Rating is 15 or more and no further control measures are practicable, add the risk to the H&S Risk Register.						

Hazard	Who May be Harmed	Current Control Measure in Place	Risk Rating With Current Control Measures In Place	Sample of any Reviewed Control Measures	Additional Control Measures Required	Potential Risk Rating After Additional Control Measures Implemented
Category	Staffing					▼
			3 x 2 6			3 x 2 6

	Untrained staff Add Description/Detail of how harm is caused	Staff Customer - Adult Customer - Child	Staff on site are trained to a minimum in level 2 safeguarding All staff receive a pre-employment health and safety induction All staff working with children, or working during the sleepover undertake DBS checks Staff hold the full First Aid at Work certificate Staff are trained on food safety Staff are trained on the Emergency Procedures			Add Sample Measure View Files View Links	Please select additional control measure or manual		
-	Lack of staff on site Add Description/Detail of how harm is caused	Customer - Adult Customer - Child	A Duty Manager must always be on site and available to respond Staff are fully trained on the sleepover procedure and emergency action plan	3 x 1	3	Add Sample Measure View Files View Links	Please select additional control measure or manual	3 x 1	3
-	Lack of experience Lack of experience, knowledge and understanding of childcare	Staff Customer - Adult Customer - Child	Staff are trained on food safety All qualified staff are at least 18 years of age No staff under 18 years old are allowed to work during sleepovers Staff have received at least a level 2 Safeguarding training	3 x 1	3	Add Sample Measure View Files View Links	Please select additional control measure or manual	3 x 1	3
-	Category Physical Environment & Welfare Arrangements								
+	Extremes of temperature Extremes of heat or cold in sleeping environment	Staff Customer - Adult Customer - Child	The room operates within the correct temperature parameters of 18 degrees centigrade - 21 degrees centigrade	2 x 2	4	Add Sample Measure View Files View Links	Please select additional control measure or manual	2 x 2	4
-	First Aid incidents Add Description/Detail of how harm is caused	Customer - Adult Customer - Child		3 x 2	6	Add Sample Measure View Files View Links	Please select additional control measure or manual	3 x 2	6

			Refer to First Aid Procedure, Accident & Incident Reporting procedure Group staff must notify the Duty Manager of any accidents or incidents occurring Staff have current First Aid training and certification and appropriate First Aid supplies are available At least 1 member of staff must hold a 3 day FAW certification and Paediatric First Aid qualification First Aid kits are regularly checked for coentents						
-	Provision of eating and drink Add Description/Detail of how harm is caused	Staff Customer - Adult Customer - Child	Suitable tables and chairs are provided for children to eat at Tables and chairs cleaned and disinfected daily and between each interaction Drinking water available at all times Childrens' dietary requirements are obtained from the parents and recorded (allergens)	3 x 2	6	Add Sample Measure View Files View Links	Please select additional control measure or manual	3 x 2	6
-	Health and Hygiene Add Description/Detail of how harm is caused	Staff Customer - Adult Customer - Child	Toilets with suitable handwashing facilities are provided Cubicle doors have been fitted with anti-lock mechanisms Toilets & sinks cleaned and disinfected daily, see daily cleaning program Group leaders are responsible for the movement of children to and from the toilets	2 x 2	4	Add Sample Measure View Files View Links	Please select additional control measure or manual	2 x 2	4
-	Inadequate lighting Add Description/Detail of how harm is caused	Staff Customer - Adult Customer - Child	Suitable & sufficient lighting provided throughout the sleeping area and walkways Lighting during the sleepover must be at least emergency lighting level in all areas of the building Faulty lighting is reported in the corrective action reports and replaced immediately Emergency lighting in place and tested weekly	3 x 2	6	Add Sample Measure View Files View Links	Please select additional control measure or manual	3 x 2	6
-	Category	Supervision							
+	Inadequate level of supervisi			3 x 2	6		Please select additional control measure or manual	3 x 2	6

	For numbers of children	Staff Customer - Adult Customer - Child	Children are never left alone and leaders must be with children in all areas of the store Group leaders supervise the children at all times with staff members on site to assist Emergency Action Plan in operation Serious incidents procedure is in operation All staff are trained in the Emergency Action Plan and how to evacuate the park effectively and efficiently			Add Sample Measure View Files View Links			
-	Risk of electrocution Risk of electrocution from low-level sockets	Staff Customer - Adult Customer - Child	All sockets are RCD protected Covers are in place for all sockets	4 x 2	8	Add Sample Measure View Files View Links	Please select additional control measure or manual	4 x 2	8
-	Risk of burns Risk of burns from the heaters	Staff Contractors Customer - Adult Customer - Child Visitors	Suitable covers are placed over the heaters Heaters are maintained in accordance with the manufacturer's instructions All sockets are RCD protected	3 x 2	6	Add Sample Measure View Files View Links	Please select additional control measure or manual	3 x 2	6
-	Fire Add Description/Detail of how harm is caused	Staff Contractors Customer - Adult Customer - Child Visitor	Emergency Action Plan in operation Serious Incidents procedure is in operation All staff are trained in the Emergency Action Plan and how to evacuate the park effectively and efficiently All staff are trained in Serious Incidents Clearly identifiable Fire Exits are located in the park Fire drills for the park are carried out twice a year, records are maintained and placed in Employees Training Files Heat & Smoke detectors and Fire extinguishers are in place The Fire Safety Equipment are maintained in accordance with Fire Safety in the Health & Safety Manual	4 x 2	8	Add Sample Measure View Files View Links	Please select additional control measure or manual	4 x 2	8
-	Category	Child Protection							
+	Risk of personal injury, assau			3 x 2	6		Please select additional control measure or manual	3 x 2	6

		Add Description/Detail of how harm is caused	Staff Customer - Adult Customer - Child	All staff working during sleepovers are DBS checked prior to employment See Security RA Staff are trained not to use physical force to restrain children unless there is a risk of the child suffering personal injury			Add Sample Measure View Files View Links			
-	Safeguarding	Add Description/Detail of how harm is caused	Staff Customer - Adult Customer - Child	Please refer to Safeguarding Risk Assessment	3 x 2	6	Add Sample Measure View Files View Links	Please select additional control measure or manual	3 x 2	6
-	Medical / Health Conditions	Add Description/Detail of how harm is caused	Staff Customer - Adult Customer - Child	Group staff must notify the Centre of any relevant medical conditions at the beginning of each session Refer also to First Aid Procedure, Accident & Incident Reporting Procedure Ensure any allergies and/or medical condition is made known for each child	3 x 2	6	Add Sample Measure View Files View Links	Please select additional control measure or manual	3 x 2	6
-	Behaviour	Disorderly or boisterous guest behaviour causing personal injury	Staff Customer - Adult Customer - Child	Group staff are responsible for ensuring appropriate and responsible behaviour of the group All Court Monitors are trained to the safety procedures All customers receive an induction For disorderly behaviour refer to the Emergency Action Plan	3 x 2	6	Add Sample Measure View Files View Links	Please select additional control measure or manual	3 x 2	6
-	Category Equipment									
+	Access to equipment	Add Description/Detail of how harm is caused	Staff Customer - Adult Customer - Child	Lighting will be sufficient so that activity areas are visible No sleeping is permitted on the trampolines	3 x 2	6	Add Sample Measure View Files View Links	Please select additional control measure or manual	3 x 2	6
-	Category Sleeping Arrangements									
+	Sleep Walking				3 x 1	3		Please select additional control measure or manual	3 x 1	3

Add Description/Detail of how harm is caused

Customer - Adult

Customer - Child

Lighting will be sufficient so that activity areas are visible

High risk areas including all storage areas and kitchens are locked to prevent unauthorised access

Add Sample Measure

View Files

View Links

Revision History

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Export

Reviewed By	Name	Comment	Date
flipoutchester@flipout.co.uk	Carl Richardson	Annual Review	04-05-2024 10:59:47

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